**Capstone Client Meeting**

Meeting minutes

Tuesday, October 6, 2020

**Opening:**

Zoom meeting at 9 am with Pace Client Liaisons and team members.

**New Business:**

* Mentors and mentees talk through email after
* A mentee would have something (skill set) they want to improve on, and the mentor would then be presented with the option of accepting to help develop those skills
* Anyone can apply for the application/form, but not everyone is going to get a mentor (they would need to wait to be matched)
* Mentees don’t need to create an account; they will get sent an email notification after filling out the form
* Suggest using react
* Could use Firebase
* You don’t have to limit the number of mentees for a mentor as they have the option to accept however many mentee requests on their calendar

**Immediate Call to Action:**

1. Present deliverable options to Shannon next meeting

**Adjournment & Next Meeting:**

Meeting adjourned at 9:45am. Weekly meetings on Tuesday 9-10 am.